

Requesting Transcripts – Current Students

FOR A COMMON APPLICATION: Once you have completed all steps of your Common Application **with your counselor**, your counselor will electronically attach your transcript to your Common Application. Please be sure to review your transcript for accuracy, including your legal name, date of birth, course work, grades and credits.

FOR A UC OR CSU APPLICATION: The UC and CSU application does NOT require a transcript at the time of initial application, as students self-report their grades on the application. Usually the UC and CSU schools only request a FINAL transcript after you have graduated from Irvine High. Pay close attention to communications from the colleges/universities to which you are applying, in case a transcript is needed at a later date. If you **do** receive a transcript request from a UC or CSU, please see Mrs. Natalizio in the Upstairs Office.

FOR A PRIVATE SCHOOL APPLICATION: Please **print** the specific application instructions for transcript submissions and see Mrs. Natalizio in the Upstairs Office.

FOR IRVINE VALLEY COLLEGE: Please **print** the specific application instructions for transcript submissions and see Mrs. Natalizio in the Upstairs Office.

FOR A SCHOLARSHIP: Please **print** the specific scholarship instructions for the transcript submission and see Mrs. Natalizio in the Upstairs Office.

FOR A SUMMER PROGRAM: Please **print** the specific summer program instructions for the transcript submission and see Mrs. Natalizio in the Upstairs Office.

FOR GPA VERIFICATION FOR CAR INSURANCE: Anyone in the Upstairs Office can print a transcript for you. The transcript does not need to be sealed in an envelope.