

Requesting Transcripts and Mid Year reports – Current Students

SENIOR MID-YEAR REPORTS: Counselors will automatically submit mid-year reports to the Common Application after January 25th . Students may check the status of the submission of their Mid-Year Report on their Common Application. Students who need a mid-year report for a college NOT on the Common Application should contact their counselor. Please be sure to review your transcript on the IUSD portal for accuracy, including your legal name, date of birth, course work, grades and credits.

FOR AN INITIAL COMMON APPLICATION: Once you have completed all steps of your Common Application **with your counselor**, your counselor will electronically attach your transcript to your Common Application. Please be sure to review your transcript on the IUSD portal for accuracy, including your legal name, date of birth, course work, grades and credits.

FOR A UC OR CSU APPLICATION: The UC and CSU application does NOT require a transcript at the time of initial application, as students self-report their grades on the application. Usually the UC and CSU schools only request a FINAL transcript after you have graduated from Irvine High. Pay close attention to communications from the colleges/universities to which you are applying, in case a transcript is needed at a later date. If you **do** receive a transcript request from a UC or CSU, please email Mrs. Natalizio at suenatalizio@iusd.org for assistance.

ANY OTHER COLLEGE OR UNIVERISTY TO WHICH YOU ARE APPLYING NOT USING THE COMMON APPLICATION: Please **save as a PDF** the specific application instructions for transcript submissions and contact Mrs. Natalizio via email at suenatalizio@iusd.org .

IRVINE VALLEY COLLEGE: Please **save as a PDF** the specific application instructions for transcript submissions and contact Mrs. Natalizio via email at suenatalizio@iusd.org .

INTERNATIONAL SCHOOLS: Students applying to international schools usually need documents in addition to a transcript. Please email Mrs. Natalizio at suenatalizio@iusd.org for additional information.

SCHOLARSHIP: Please **save as a PDF** the specific application instructions for transcript submissions and contact Mrs. Natalizio via email at suenatalizio@iusd.org .

SUMMER PROGRAM: Please **save as a PDF** the specific application instructions for transcript submissions and contact Mrs. Natalizio via email at suenatalizio@iusd.org .

FOR GPA VERIFICATION FOR CAR INSURANCE: Please contact Mrs. Natalizio via email at suenatalizio@iusd.org